

Message Text

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PAGE 01 STATE 174366

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INFO OCT-01 ADP-00 OIC-04 IO-13 SY-10 RSC-01 /043 R

DRAFTED BY EA/RA:HISOM:SLS

08/31/73 EXT. 21200

APPROVED BY EA/RA:CACHAPMAN

IO/OIC - MS. ROBERTS (SUBSTANCE)

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R 312126Z AUG 73

FM SECSTATE WASHDC

TO AMEMBASSY BANGKOK

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E.O. 11652: N/A

TAGS: SEATO, OCON

SUBJECT: SEATO: CONFERENCE ARRANGEMENTS: SECURITY
REGULATIONS

PLEASE PASS ON TO SEATO SECRETARIAT FOLLOWING SECURITY
REGULATIONS FOR SEATO COUNCIL MEETING AND ASK IF THEY
RECOMMEND ANY CHANGES OR ADDITIONS:

1. GENERAL: COLONEL JOSE REYNA, EXECUTIVE ASSISTANT TO
THE SECRETARY-GENERAL, WILL BE THE SEATO SECURITY
COORDINATOR AND RESPONSIBLE FOR THE SECURITY OF THE
NEW YORK MEETING. THE SEATO SECURITY COORDINATOR WILL
WORK IN CONJUNCTION WITH THE CONFERENCE SECURITY OFFICER
APPOINTED BY THE GOVERNMENT OF THE UNITED STATES.

2. SECURITY STAFF:
SEATO SECURITY COORDINATOR - COLONEL JOSE REYNA, RM AND TEL.
CONFERENCE SECURITY OFFICER-MR. RICHARD A. FELTAULT, RM.
AND TEL. NO. (TO BE FILLED IN LATER)

3. PASS: THE FOLLOWING TYPE OF PASS WILL BE IN USE:

EIGHTEENTH COUNCIL MEETING:
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PAGE 02 STATE 174366

A WHITE CARD STOCK WITH RED PRINT AUTHORIZING BEARER TO PROCEED ANYWHERE IN THE SECURE AREA. THE PASS WILL BEAR A VALIDITY DATE FOR THE DURATION OF THE EIGHTEENTH COUNCIL SESSION. DISPLAY OF SEATO PASS WILL BE REQUIRED FOR ENTRY TO THE 12TH FLOOR, SECURE AREA OF THE INSTITUTE OF INTERNATIONAL EDUCATION BUILDING. ON THE 12TH FLOOR THE SEATO PASS MUST BE WORN AND VISIBLE AT ALL TIMES. LOST OR MISPLACED PASSES SHOULD BE REPORTED IMMEDIATELY TO THE SECURITY OFFICE. PASSES WILL BE ISSUED AT THE TIME OF REGISTRATION.

4. SECURE AREA: THE ENTIRE 12TH FLOOR OF THE INSTITUTE OF INTERNATIONAL EDUCATION WILL BE THE SECURE AREA. A U.S. MARINE SECURITY GUARD POST WILL BE LOCATED IMMEDIATELY OPPOSITE THE ELEVATOR ON THE 12TH FLOOR.

5. TECHNICAL SECURITY: A TECHNICAL SECURITY INSPECTION WILL BE MADE OF THE ENTIRE SECURE AREA.

6. SECURITY SEARCHES: THE ENTIRE 12TH FLOOR OF THE IIE BUILDING WILL BE INSPECTED BY THE SECURITY GUARDS AT THE CLOSE OF BUSINESS EACH DAY. WHERE A SEARCH UNCOVERS CLASSIFIED DOCUMENTS, PAPERS OR BRIEFCASES, THE ITEMS WILL BE HANDED TO THE CONFERENCE SECURITY OFFICER WITH A BRIEF REPORT OF THE CIRCUMSTANCES. AFTER EACH SESSION OF THE MEETINGS OF THE WORKING GROUPS, COUNCIL REPRESENTATIVES AND COUNCIL OF MINISTERS, ALL WRITTEN MATERIAL WILL BE REMOVED FROM DELEGATES' NOTE PADS WITHIN THE RESPECTIVE MEETING ROOMS AND TREATED AS CLASSIFIED WASTE.

7. DOCUMENT SECURITY: IT IS THE RESPONSIBILITY OF THE CHIEF ARCHIVIST, TO ENSURE THAT THE PREPARATION AND DISTRIBUTION OF CLASSIFIED MATTER IS CARRIED OUT IN ACCORDANCE WITH THE SEATO SECURITY MANUAL. EACH NATIONAL DELEGATION'S DOCUMENT CONTROL OFFICER WILL BE RESPONSIBLE FOR THE COLLECTION OF DOCUMENTS FROM THE DOCUMENTS DISTRIBUTION CENTER. HE WILL BE RESPONSIBLE FOR THE SAFE CUSTODY OF THE DOCUMENTS ISSUED TO HIM.

8. CLASSIFIED WASTE: CONTAINERS FOR CLASSIFIED WASTE LIMITED OFFICIAL USE

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PAGE 03 STATE 174366

WILL BE PLACED IN THE OFFICES AND MEETING ROOM OF THE 12TH FLOOR. THESE WILL BE COLLECTED TWICE DAILY BY THE SECURITY GUARDS AND DELIVERED TO THE SECURITY OFFICER FOR DESTRUCTION. AT THE CLOSE OF BUSINESS EACH DAY CLASSIFIED WASTE NOT COLLECTED FROM OFFICES SHOULD BE TAKEN BY HAND TO THE U.S. MARINE SECURITY GUARD.

9. SECURITY CABINETS: SEATO SECRETARIAT CLASSIFIED

INFORMATION WILL BE STORED IN SECURITY CABINETS ON THE 12TH FLOOR OF THE IIE BUILDING. ALL OTHER CLASSIFIED INFORMATION SHOULD BE STORED AT EACH DELEGATION'S UNITED NATION MISSION OFFICE IN NEW YORK CITY.

10. VISITORS: ONLY PASS HOLDERS WILL BE ADMITTED TO THE RESTRICTED AREA. UNDER EXCEPTIONAL CIRCUMSTANCES VISITORS MAY BE ADMITTED TO THE SECURITY AREA AT THE REQUEST OF A DELEGATE, SECRETARIAT OR CONFERENCE OFFICER, WITH THE APPROVAL OF THE SECURITY OFFICER. SUCH VISITS SHOULD BE KEPT TO AN ABSOLUTE MINIMUM. MEMBERS OF THE PRESS WILL NOT BE ADMITTED WITHOUT PRIOR APPROVAL OF THE SECRETARY-GENERAL.

VISITORS MUST BE ESCORTED AT ALL TIMES BY A SECURITY GUARD OR AN OFFICER. THEY SHOULD BE ESCORTED OUT OF THE SECURE AREA BY THE OFFICER WHO RECEIVED THEM. IT IS REQUESTED THAT, WHEN PRACTICABLE, DELEGATIONS GIVE ADVANCE NOTICE TO THE SECURITY OFFICE REGARDING ALL INTENDED VISITORS.

11. CAMERAS AND TECHNICAL EQUIPMENT: NO CAMERAS OR OTHER TECHNICAL EQUIPMENT SUCH AS DICTATING MACHINES AND TAPE RECORDERS WILL BE ALLOWED INTO THE SECURE AREA EXCEPT AS AUTHORIZED BY THE CONFERENCE SECURITY OFFICER. SUCH EQUIPMENT MUST BE TURNED INTO THE SECURITY OFFICE FOR SAFE KEEPING.

12. MAINTENANCE STAFF AND CLEANERS: MAINTENANCE STAFF AND CLEANERS WILL BE UNDER ESCORT OF A SECURITY GUARD AT ALL TIMES WHEN IN THE SECURE AREA.

13. CLASSIFIED CONVERSATIONS AND DISCUSSIONS: IT IS REQUESTED THAT CLASSIFIED DISCUSSIONS OR CONVERSATIONS NOT LIMITED OFFICIAL USE

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PAGE 04 STATE 174366

BE HELD WHILE OUTSIDE SECURE AREAS. THIS APPLIES ESPECIALLY WHEN USING PUBLIC TRANSPORTATION AS WELL AS ANY OF THE AUTOMOBILES THAT MAY BE ASSIGNED FOR USE OF THE DELEGATIONS ATTENDING THE CONFERENCE. ROGERS

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Message Attributes

Automatic Decaptioning: X
Capture Date: 01 JAN 1994
Channel Indicators: n/a
Current Classification: UNCLASSIFIED
Concepts: n/a
Control Number: n/a
Copy: SINGLE
Draft Date: 31 AUG 1973
Decaption Date: 01 JAN 1960
Decaption Note:
Disposition Action: RELEASED
Disposition Approved on Date:
Disposition Authority: morefirh
Disposition Case Number: n/a
Disposition Comment: 25 YEAR REVIEW
Disposition Date: 28 MAY 2004
Disposition Event:
Disposition History: n/a
Disposition Reason:
Disposition Remarks:
Document Number: 1973STATE174366
Document Source: CORE
Document Unique ID: 00
Drafter: HISOM:SLS
Enclosure: n/a
Executive Order: N/A
Errors: N/A
Film Number: n/a
From: STATE
Handling Restrictions: n/a
Image Path:
ISecure: 1
Legacy Key: link1973/newtext/t1973082/aaaaaaue.tel
Line Count: 158
Locator: TEXT ON-LINE
Office: ORIGIN EA
Original Classification: LIMITED OFFICIAL USE
Original Handling Restrictions: n/a
Original Previous Classification: n/a
Original Previous Handling Restrictions: n/a
Page Count: 3
Previous Channel Indicators:
Previous Classification: LIMITED OFFICIAL USE
Previous Handling Restrictions: n/a
Reference: n/a
Review Action: RELEASED, APPROVED
Review Authority: morefirh
Review Comment: n/a
Review Content Flags:
Review Date: 05 DEC 2001
Review Event:
Review Exemptions: n/a
Review History: RELEASED <05-Dec-2001 by martinml>; APPROVED <04 MAR 2002 by morefirh>
Review Markings:

Declassified/Released
US Department of State
EO Systematic Review
30 JUN 2005

Review Media Identifier:
Review Referrals: n/a
Review Release Date: n/a
Review Release Event: n/a
Review Transfer Date:
Review Withdrawn Fields: n/a
Secure: OPEN
Status: NATIVE
Subject: SEATO: CONFERENCE ARRANGEMENTS: SECURITY REGULATIONS
TAGS: OCON, SEATO
To: BANGKOK
Type: TE
Markings: Declassified/Released US Department of State EO Systematic Review 30 JUN 2005